Monday 14 September 2015 7pm

1. Present:
   Chair: Nigel Tinley
   Scribe: Julia Pearl
   Principal: Scott Harris
   Members: Asiri Perera, Kirk D'Souza

2. Apologies:
   Penny Caminiti, Melinda Eylward, Debbie Reynolds, Yvonne Borgward

3. Minutes from Previous Meeting:
   The Board confirm the minutes of the Board meeting held on 3 August 2014 as true and correct.

4. Business arising from Minutes
   Covered in item 6.

5. Correspondence
   Refer item 6.3

6. Business
   6.1 Marketing and Sponsorship update
   Kirk presented an overview what will be included in Phase 1:
   - Creative brief is for brand identity (logo) - business cards, letterhead, style guide and email signature (Word doc.)
   - Brochure
   - Signage design - P+C will pay for this
   - Flier - this will be good for future letter-box drop re recruitment

   Board accepted Quotation Document. It was signed off by Scott and Nigel at the meeting. Scott is to retain original, scan and send to P+C, Kirk and Nigel. Once signed, the P+C will pay 50% of the Engagement Fee i.e. $2,500.

   Kirk has declared his conflict of interest in this project. The Board is happy for Kirk to proceed.

   Next steps:
   - The brand identity concept will be ready in 2-4 weeks. By next Board meeting this will be presented; Monday Oct 19.

   The Board accept the brief unanimously.
6.2 Education Awards
APS submitted an application for WA Primary School of the Year Award; no response has been received to date.

6.3 Putting Our Kids First
Nigel has ceased attending these meetings. The Board is to consider whether or not we want to proceed any further with the POKF campaign.

6.4 Dogs on School Grounds
This is an on-going issue.
Signs were placed around the oval by year 3 students as a follow on from the Boards discussion at the previous meeting. P+C have also purchased and placed signs around the school oval.

There are still owners who are not picking up their dogs excrement, so after discussion, the Board agreed to resolve to ban all dogs from school grounds (including the oval) effective immediately.

Scott is to contact Melville Council re signage and action.

6.5 School Chaplain
The funding for a new chaplain is available. An application for the position has recently been received. A new female chaplain will be appointed on a 6 month trial basis. Her primary role is to uphold the values of the school.

6.6 Contributions and Charges and Booklists
Scott proposed the following charges for 2016:

- Contribution per student  $60
- Building Fund          $25
- P&C K-P                $20
- P&C Year 1-6           $40

An online payment, including contribution charges and will be available via Campion (booklist suppliers) when Booklists are ordered. Campion will pass on the funds to APS at the beginning of the school year at no cost.

The Board unanimously approved the fees for 2016.

Scott was also looking into whether a "one fee" option can be made available on the Campion website. The "one fee" option will be a set fee (to be determined) and will include all required books, stationery and contribution charges for the student. The benefit to parents is that they don’t need to order individual items and the items will be delivered directly to the school.

7. Any Other Business
7.1 Kindy Enrolments
Kindy enrolments are over-subscribed. Bicton PS will accommodate the additional students in the knowledge that they may come to APS for Pre-primary.

7.2 School Newsletter.
Nigel has agreed to write an update from the School Board after each meeting for the newsletter. Asiri and Nigel to collaborate on this.
7.3 Schoolzine.
Kirk explained briefly how Schoolzine is evolving and is linked to 3P Learning. The Board agreed to revisit Schoolzine at a future date.

7.4 Community Support
The Board discussed the following areas requiring parent support:
2015: Library support is required from parents, grandparents and community members.
2016: Tales from Times Past to welcome parents, grandparents and community members to support APS strong sustainable partnerships.

The Board also discussed the Fathering Project for 2016.

8. Next Meeting
Next meeting is on Monday 19 October 2015 commencing 7pm.

9. Meeting Close
Meeting closed at 9.05pm.

__________________________
Nigel Tinley
Chair

26/10/2015